



MINUTES

of the WEST ROW Parish Council meeting held on 20th July 2022 **at 7pm in THE CHURCH HALL, WEST ROW**

Present:

Cllr R Hamill
Cllr A Fisher
Cllr A Booth
Cllr A Rolfe
Cllr A Goodenough
Cllr J Goodenough

In attendance: Sharon Vale - Parish Clerk
C/Cllr L Stanbury and 5 members of the public

We acknowledged the recent passing of Mrs Di Finnegan.

1. Chairman's Welcome

Cllr R Hamill presided and welcomed all to the meeting. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Cllr M Peachey, Cllr C Bebee, Cllr T Gooch-Taylor-Balls, D/Cllr D Waldron and Sqn Ldr Andy Bell.

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – None.
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.



(d) To grant any request for dispensation as appropriate – None.

4. Public Participation (10 minutes in total)

A member of the public thanked the Parish Council, and everyone involved for all that was done for the Platinum Jubilee celebrations.

5. Approval of Minutes

(a) To approve the minutes of the meeting on the 15th June 2022 (**Paper A**). A motion to **APPROVE** the previous minutes was made and proposed by Cllr A Goodenough and seconded by Cllr A Booth.

6. External Reports

To receive reports from both the County and District Councillors and RAF Mildenhall.

(a) Sqn Ldr Andy Bell – RAF Mildenhall

Report emailed – Planning is still ongoing for the development of the West Row gate, and works are scheduled to take place later this year.

(b) Cllr L Stanbury advised that a meeting of WSC will take place next week appraising proposals put forward for funding from the UK SPF fund. Our proposal for funding for a Youth Worker has been put forward. We wait for a decision to be made.

(c) D/Cllr D Waldron - No report submitted.

7. The Echo/Parish Magazine

It was decided that a working group be set up to take forward the Echo/Parish magazine. A meeting has been arranged for Monday 1st August at 10am in the Church Hall. Cllr L Stanbury said we may be able to get funding from the locality budget for any IT equipment/software we may need.

8. Planning

Household planning application – Gravel House, The Gravel, West Row IP28 8PE (**Paper B**) – **APPROVED** - Cllr A Fisher proposed, and Cllr A Booth seconded.

Planning application – Land east of Beeches Road, Beeches Road, West Row (**Paper C**) – **OBJECT** - Cllr A Goodenough proposed, and Cllr A Fisher seconded. Clerk to respond to planning about our concerns regarding highway



safety, increase of traffic, emergency vehicle access and access to the proposed site.

Additional planning application added on the night: -

Household planning application – The Old Manse, 89 Friday Street, West Row IP28 8PB - **APPROVED** - Cllr J Goodenough proposed, and Cllr A Rolfe seconded.

9. Matters Relating to Governance

Adoption of the Internal Control Statement

10. Financial Matters

- (a) Approval of Accounts – Payments – July 2022 (**Paper D**) – **APPROVED AND AGREED** Cllr A Booth proposed, and Cllr A Goodenough seconded.

Accounts added on the night.

Paul Gammon – Fixing of Cycle Hoops	£85.00
Alan Fisher – Cycle Stand/Hoops	£178.66

- (b) Approval of June 2022 Bank Reconciliation (**Paper E**) **APPROVED AND AGREED** Cllr A Booth proposed, and Cllr A Goodenough seconded.
- (c) Approval of Quarter 1 Accounts – 1st April to 30th June 2022 (**Paper F**) **APPROVED AND AGREED** Cllr A Booth proposed, and Cllr A Goodenough seconded.
- (d) Approval of Grant Application for West Row Gunners FC (**Paper G**) **APPROVED AND AGREED** Cllr J Goodenough proposed, and Cllr A Fisher seconded.

11. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects – The necessary paperwork for the owner to agree that the track is a public footpath is now with them, awaiting their next meeting.
- (b) Report on Speed Indicator Device Findings – Slight improvement on speeds on Mildenhall Road. Hurdle Drove speeding is still not great. Pott Hall Road speeds have seen a good improvement.
- (c) Update on Footpath 30 along river at bottom of The Gravel – SCC are still trying to avoid doing anything. Cllr M Peachey has sought further legal advice and will have an update next month.



- (d) Update on Footpath for Crick Road into Church Road – Progress on the proposed new pavement remains slow. Cllr M Peachey will chase SCC Highways.
- (e) Hedging along footpath running from Ferry Lane to the Church. Clerk to speak to Cllr M Peachey. Defer to next meeting.
- (f) Cllr L Stanbury has requested the installation of Brown Tourist Signs along Cow and Sheep Drove to divert heavy and speeding traffic away from a newly designated Quiet Lane. Currently the lane has a very high volume of traffic because the SAT NAV system directs drivers down Cow and Sheep Drove. This is particularly noticeable on stock car race days when heavy traffic, including vans and lorries with trailers are headed for the Mildenhall Stadium on Crooks Drove.

12. Other Working Party Updates/Reports

- (a) Update on the Quiet Lanes Initiative (Designated Lead Cllr R Hamill) – Signs are now up, and Cllr A Fisher will be taking photos on Wednesday 3rd August at 10am.
- (b) Litter picking afternoon has been agreed along Crooks Drove and Cow and Sheep Drove on Wednesday August 24th at 2pm. All interested parties to meet at Mildenhall Speedway. Cllr J Goodenough to speak to Mildenhall Speedway to see if they would be interested in joining the event. Clerk to speak to West Suffolk Police about closing Cow and Sheep Drove for the afternoon. Update next month.
- (c) Update on Coat of Arms – No update. Cllr R Hamill to investigate costings.
- (d) Neighbourhood Plan – First group planning meeting arranged for Monday 25th July at 7pm in the Church Hall.

13. Inappropriate Parking

- (a) Cllr R Hamill submitted a picture for approval which Council agreed to. Costings will be obtained to have these printed.

14. Code of Conduct

All Cllrs attended Code of Conduct Webinar on 20th June 2022 at 7pm.

15. Allotment Matters

Speed signs for the allotments have now been erected, and nearly all the plots have been let. The Committee are revising their Allotment Holders' contract which will be discussed at the AGM arranged for September.



16. Events 2022

- (a) Cllr T Gooch Taylor-Balls to make enquiries regarding the wreaths.
- (b) It was agreed to investigate the possibility of a Parish Council Civic Dinner in late November. Cllr R Hamill to enquire about venues.
- (c) Village litter pick agreed for Saturday 3rd September at 10am. All involved to meet up at the Play Park. Additional litter picker grabber sticks and hi viz jackets to be sourced.

17. Super Water Pipeline

Pipeline from Bexwell to Bury that is proposed to run through West Row. Application will be determined within the next 4-6 weeks.

18. HR Sub Committee

It was agreed that a working group consisting of Cllr R Hamill and Cllr A Fisher be set up to discuss matters relating to HR and employment details relating to the clerk.

19. Chairman and Councillors' Reports/Suggestions (on the night)

The Environmental Agency are still to provide their feedback on the proposed new cemetery site. There has been no further progress on the SCC development plans either.

Cllr A Fisher enquired whether a decision had been made regarding taking over the running of the defibrillator. Clerk to enquire what the progress is from Cllr C Bebee.

Cllr A Rolfe asked if there had been any outcome for his request for the Gravel to be listed as a Quiet Lane. Cllr M Peachey did not think that SCC would list this as a Quiet Lane because it is not a normal road. Currently the public right of way is only on foot. Defer to next month.

Cllr A Goodenough asked about cutting back the overgrowth down the footpath from the Church to Judes Ferry. Cllr A Goodenough also enquired about the cutting of the hedge on the S bend along Beeches Road by Chapel Road. Defer until next month.

Cllr R Hamill said there were still Platinum mugs to be collected. Once the cut-off date has passed, these mugs will be offered to other village children's residents.

The Emergency Plan Policy needs updating in view of recent events due to the heatwave. Cllr A Fisher and Cllr R Hamill will investigate updating the plan with regard to emergency contact numbers and additional information that maybe needed.



20. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

Cllr R Hamill advised Council that the Chair and Vice Chair would be attending the Mayors and Chairs BBQ at RAF Mildenhall on Saturday 23rd July.

21. Excluded Items

Confidential meeting to discuss the Clerk's appraisal.

The meeting then closed at 9:15pm